



## Kronos Privacy Policy: Google Sheets

This document describes the Kronos privacy policy for users of the Kronos Workforce Dimensions™ Google Sheets and Calendar add-ons and applies to the information obtained by Kronos from its customers (“Customers”) and their employees (“End Users”), relating to those End Users.

We do not sell, share, rent or exchange End User identifiable personal information we receive from our Customers or End Users with anyone else, except as necessary to provide our software and services to those Customers or to benefit Customers and End Users (e.g., make their experiences better).

We collect End User personal information only with our Customers’ consent and according to their instructions; we only collect and share the personal information that is necessary to operate our software and services in the manner disclosed to our Customers, and we do not sell or share that End User identifiable personal information with anyone else.

The use of information collected through our add-on shall be limited to the purpose of enabling our Customers and End Users to connect to Workforce Dimensions and export their report data from Workforce Dimensions to their spreadsheets or calendars.

Additionally, in case of any errors, we create on the Google Drive a log file with technical details about the error. This allows you to send this file to us so we can determine the cause.