

Report Writing Services

Work Smarter with Access to the Exact Information You Need in the Format You Want

Comprehensive labor reporting is a principal feature of all Kronos® solutions. However, often times you need to go beyond the standard reports to access the specific operational, financial, or staffing information you need in the exact format you want. When you require customized or one-of-a-kind reports to drive timely and informed business decisions, Kronos Report Writing Services can help.

Kronos consultants work with your team to determine the best way to meet your unique reporting requirements. We can customize your existing Kronos reports, develop new ones, or show you how to create the reports yourself. We can even implement focused analytic reporting that integrates data from your Kronos application and other enterprise systems to help you gain specific, actionable insights. So you can work smarter and get the results and the experience you expect.

Expertise you can count on

Along with industry-specific domain knowledge and technical skills, Kronos Report Writing consultants offer superior expertise in:

- Custom report design and development
- Standard Kronos report optimization
- Custom Microsoft® Excel report outputs
- Kronos database structure
- Data analytics

Our experienced professionals have what it takes to tailor and create reports that help unlock the value of your workforce management system. And they'll get it done with optimal speed and efficiency.

Reporting Needs Assessment

Need some specialized reports but don't know where to start? Kronos can conduct a Reporting Needs Assessment to help point you in the right direction. Customers who may benefit from this service include those who are:

- Implementing Kronos Workforce Central® suite for the first time and need reports comparable to those generated by the legacy systems
- Planning to upgrade to a newer version of Workforce Central (which may involve a change in reporting platform) and need to retain their custom reports
- Looking to reduce — or eliminate — the time and effort spent collating and reformatting Workforce Central report data



Key Benefits

- » **GET ACCESS** to precise operational, financial, or staffing information in your preferred format
- » **GAIN VALUABLE INSIGHTS** for making timely and informed business decisions
- » **MAXIMIZE** your Kronos reporting potential with a Reporting Needs Assessment
- » **DEVELOP** in-house report writing expertise with mentoring services
- » **MEET** your unique information requirement with custom report writing
- » **LEVERAGE** Kronos report writing expertise to unleash the value of your workforce management solution



As part of your Reporting Needs Assessment, a Kronos consultant interviews report users to determine critical data requirements and evaluates your current, custom, and legacy reports to identify gaps in the information required. After careful compilation and analysis of findings, the consultant presents recommendations for reporting improvements and/or optimization. Recommendations might include:

- Mentoring users to help them access existing reports and make ad hoc queries
- Converting reports from earlier Workforce Central versions to the current release
- Designing and developing custom reports using optimized queries that minimize run times
- Providing easy-to-follow documentation and user instructions
- Automating report production
- Integrating reporting into your existing Web structure — either on your intranet or the Internet
- Leveraging a comprehensive analytic application like the Kronos Workforce Analytics™ solution

Mentoring services

Want to develop advanced report writing expertise in house? Kronos offers mentoring services to guide targeted employees in developing their own reports. These mentoring services can be delivered in a manner that best suits your business. You can set up a development workstation with the appropriate software at your premises, remotely connect to your Kronos database, and receive expert advice on how to query complex data and format it for reporting purposes. Alternatively, a Kronos consultant can visit your site and work side by side with your in-house report writers. For maximum effectiveness, it's important that those being mentored have previous experience working with the corresponding report writing tool (Microsoft® Visual Studio® for Kronos Workforce Central 8.0 — Business Intelligence Development Studio (BIDS)* 2012).

Sample Mentoring Services Topics

Beginner	Intermediate	Advanced
<ul style="list-style-type: none"> • Configure the report writing tool with the standard data sources used by Kronos • Review the structure of some standard reports that use Hyperfind™ Queries and the target database tables and/or view • Develop a new basic custom report • Review the process of registering a custom report in Workforce Central • Explore the report troubleshooting process, including log file review 	<ul style="list-style-type: none"> • Review the structure of some standard reports that use Hyperfind™ Queries and execute database stored procedures • Develop a custom stored procedure or a custom view • Develop a new custom report that leverages a custom database object 	<ul style="list-style-type: none"> • Review transformer preprocessing services used for schedule reports • Review the structure of some standard schedule reports that use transformer preprocessing services • Develop a new custom report that uses transformers • Discuss performance considerations when designing custom reporting solutions

*BIDS is part of Visual Studio and can be set up as a standalone to build reports without installation of the entire Visual Studio suite.



Custom report writing

You depend on your reports for making informed business decisions that drive competitive advantages and bottom-line results. That's why Kronos takes a proven approach to each custom report writing engagement that helps ensure that we meet your information needs in a timely and efficient manner.

The process starts with a formal discovery phase during which a Kronos consultant interviews report users and identifies/examines use cases to understand and clarify your information needs. These findings are summarized in a Functional Specification document that details your specific report requirements. This document, which requires your signed approval and forms the basis for the subsequent Report Development phase, becomes increasingly important when you require future report modifications due to changes in your information requirements, the system environment, or the report formats.

Custom Report Development is performed in a controlled development environment that closely mirrors your production environment. We may require a scrubbed copy of your database to ensure that your custom report is developed correctly using your data and specific configuration.

When development and testing are complete, Kronos packages and delivers the reporting solution, and if you're a cloud customer, we'll deploy your reports for you within your cloud system. In addition, we update Kronos Support professionals on the details of your custom reporting solution so they are fully prepared to handle your support calls.

Get the experience you expect

Kronos offers the domain knowledge and technical insight to recognize opportunities for improvement that will help unlock the full value of your workforce management solution. So when you need to access particular information in a specific format, turn to Kronos Report Writing Services. We'll provide a solution that will help you work smarter, transforming workforce management into a strong competitive advantage. It's just another way Kronos delivers the experience you expect.