

KEY FEATURES:

- Promote-to-production capabilities
- Data purging/deletion
- Flexible archiving policies
- Smaller, more manageable databases

Kronos® Workforce Record Manager™ is a comprehensive, powerful promote-to-production and data retention application that helps IT organizations meet their database management objectives.

This software enables users to easily adapt to emerging business needs by moving data from one Workforce Central® suite database to another. Workforce Record Manager's data retention policies facilitate compliance with corporate and legal requirements. And its archiving processes keep production databases performing optimally.

Workforce Record Manager helps employees redirect their efforts from manual system management to more strategic initiatives. The results: lower costs, minimized compliance risk, and improved workforce productivity.

Control changes with promote-to-production

The Setup Data Manager feature in Workforce Record Manager gives you powerful tools to easily migrate rules and configuration data from development to test to production. You control changes to production systems by creating data such as settings and rules, testing them in a nonproduction system, and then promoting them to a production environment. For example, when a union contract changes, you can test the impact of changes in a test environment before promoting some or all of the changes to the production system.

Automatically moving data between systems eliminates the need to manually rekey them and provides an accurate method for building, changing, and adding data. Some other examples are shown in the chart below:

Why data changed	What gets moved	Between which systems
New implementation	All setup data	Development to test to production
Phased rollout	New and changed setup data associated with stores, plants, divisions, and departments in current phase of rollout	Development to test to production
Business environment changes	New and changed setup data associated with business environment changes	Development to test to production

Maximize system performance with data purging/deletion

Data generated and used by Workforce Central products may be useful for only a limited period of time. This data, which is no longer in use but is still retained in the system, may adversely affect system performance and increase database size.

If your record retention policies permit you to delete data after its useful period, Workforce Central Limited Retention Policies can help you purge, delete, and archive that data. You can schedule the purging of specific data to run at a precise time to maximize performance and resource usage and minimize database maintenance times. Workforce Record Manager extends this functionality by giving you the ability to purge all data that were previously copied to another system.

Minimize compliance risk with archiving

Workforce Record Manager offers a complete array of features to meet both simple and complex archiving needs. The software lets you create flexible archiving policies that help you adhere to government, legal, and company compliance requirements for data retention and reporting.

For example, many organizations require that time and attendance data be kept online for seven years, but only the two most recent years must remain on the production system. Workforce Record Manager makes it easy to set up an archiving protocol that stores two years of current data on the production database while automatically moving the older data to an online archive. This keeps the required data available but also keeps the production system performing optimally.

Data management features

Copy: Authorized users can copy data from one database to another and verify the accuracy and completeness of the copied data. Configuration data, such as employee profiles, work rules, pay codes, labor levels, HyperFind™ queries, and reports, are replaced in the target database with new information. Transactional data, such as employees' punches, schedules, accruals, timecard edits, and approvals, are added to existing data in the target database.

Purge: This feature removes transactional data from a database.

Data access: Users can easily view information and run standard reports in the read-only archive database, using the same familiar Workforce Central interface they use in the production environment. No additional training is required.

Database performance: Smaller, more manageable databases reduce your database administrator's workload and make it easier to keep the production database tuned for maximum performance. System backup, database tuning, and troubleshooting database problems are easier and more efficient. Your IT department will save money by streamlining processes and taking advantage of more cost-effective storage methods.

