Kronos iSeries Employee

Kronos iSeries Central Suite Self-Service Solutions

Managing time and attendance data and administering pay, benefits, and accruals are time-consuming processes for most organizations. For many, frontline managers shoulder the responsibility of responding to employee inquiries related to their worked hours, absence histories, leave balances, and a host of other information. This inefficient top-down delivery of employee-related services is likely to cause errors, increase labor costs, and decrease productivity and employee satisfaction.

In addition, many organizations find it challenging to collect data across a diverse workforce made up of salaried, hourly, full- and part-time, temporary, and remote employees. Without this information, organizations cannot achieve clear visibility and control over labor costs, because they don't have access to the real-time information they need to make well-informed, timely business decisions.

Kronos iSeries Employee gives you a single solution for all these challenges. The system eliminates the need for inefficient paper-based processes, by giving your employees online access to self-service capabilities that streamline administrative processes, enhance manager productivity, and improve employee satisfaction.

Key Benefits

» **INCREASE** the efficiency of payroll, HR, and operations

» **BOOST** employee satisfaction and overall productivity

» **CAPTURE** data to make faster, better-informed decisions

» **BETTER MANAGE** leave eligibility and compliance risks

Engage employees — automate tasks

Kronos iSeries Employee is an intuitive, browser-based solution your employees use when entering time and labor data and accessing a wide variety of job-related information. Suited to their work environment, the system allows employees to view daily and cumulative worked hours, review overtime accumulations, and approve timecards. Employees can also use Kronos iSeries Employee to view schedules and accrued time.

Giving everyone in your organization more access to and control over employment information is practical and efficient, because it reduces administrative housekeeping tasks for payroll, human resources, and frontline managers, who can focus more time and energy on higher-value activities. It also helps improve workplace satisfaction, because employees are given access to their own information. And employees gain greater peace of mind from knowing their data is accurate and up-to-date.

Empower management with data

Streamlining the collection of and access to information means employees have more time to spend doing their jobs and managers are freed from the time-consuming responsibility of managing employee-based administrative tasks. It also makes it easy to leverage data to enhance decision making across your entire organization.

Automating the collection of time and attendance and leave information also gives managers access to accurate, timely data they can use to make fast, proactive decisions. Kronos iSeries Employee accurately and consistently captures labor data, which managers access to monitor and enforce leave usage, measure labor and project costs, and better manage leave and compliance liability. And because the system automatically tracks leave balances, managers can easily determine leave eligibility before granting time-off requests.

Frontline managers can also access employee information accounts as well as view and create reports on specific employee data, information that can be used to perform more effective and objective employee performance reviews.

At a higher level, organizations can closely examine data to make better-informed business decisions based on analysis of reports highlighting various trends and patterns, especially those related to labor costs, leave usage, and compliance risks. Having access to this information can help organizations reduce labor costs and potential liabilities associated with inflated leave liability, lawsuits, fines, and false reporting.

Kronos iSeries Central suite

Kronos iSeries Employee is an integral component of the Kronos iSeries Central suite, a comprehensive workforce management solution specifically designed for the IBM iSeries server.

Our leading technology scales to the largest organizations and provides the flexibility to meet your exact needs. And our integrated suite of products — including those for time and labor, absence management, and scheduling — is both easy to use and easy to own.

Kronos technology is complemented by an expert services team, whose deep knowledge of Kronos solutions and broad experience gained from many successful enterprise implementations can help you achieve a rapid deployment that provides fast time-to-value.

For more information about Kronos iSeries Employee or our comprehensive Kronos iSeries Central suite, please contact your local sales representative or visit www.kronos.com.

Key Functionality

» **WEB-BASED SELF-SERVICE** allows employees to access, review, and enter their information using a user-friendly, web-based interface

» **VIEW HOURS AND SCHEDULES** and enable employees to approve timecards and view their schedules with available leave balances

» **DISPLAY DAILY AND CUMULATIVE HOURS** such as total overtime and accrued time

» **ACCESS TO JOB-CENTRIC DATA** empowers employees to manage their own time, attendance, accrual, benefits, and earnings information

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