

KT201 – OPTIMIZING YOUR KRONOS SOLUTION

1.1 COURSE DESCRIPTION

- A new and powerful two-day workshop designed to help you fully realize the potential of your Kronos solution.
- Whether you've been live on your Kronos solution for months or for years, there is more value waiting to be unlocked.
- Walk away with an optimization plan designed specifically for your organization. Spend these two days with our optimization consultants and examine the intersection of workflow, usage, and value. Normally a consulting engagement is in the form of an Optimization Analysis, but you can learn how to do it yourself in this workshop.
- This offering includes prerequisite work in the form of an online survey customized for your organization, a discovery tool kit, hands-on experience at KronosWorks, and eight hours of one-on-one follow-up consulting (after KronosWorks) from a Workforce Optimization Group Senior Consultant.
- Attendance is limited due to the one-on-one coaching and hands-on nature of this session.

1.2 LEARNING OBJECTIVES

- Fully enabling your existing software functionality.
- Adding strategic modules to address specific business issues.
- Achieving highest possible ROI.

1.3 RECOMMENDED AUDIENCE

- Application administrator, IS project management, Core Kronos team member, Payroll/Finance, IS business support, business analyst

1.4 PREREQUISITE

- Workforce Central Suite or iSeries Central Suite

1.5 COURSE OUTLINE

Day 1 AM – Overview of Optimization process

- A high-level look into the Kronos Solution Lifecycle and possible areas of optimization
- Finding the critical theme in each optimization
- Identifying your organization's key opportunities for optimization
- How to read the results of the online survey [conducted as conference pre-work]
- Review interview findings [conducted as conference pre-work]

Day 1 PM – Potential Areas of Optimization

- Application configuration optimization
- Absence Management
- System abuse
- Scheduling
- Data collection
- Technology
- End user acceptance and education

Day 2, 8am to 11am – Potential Areas of Optimization [cont.]

- Data mining, reporting and Analytics
- Change Management
- Estimating potential ROI

Day 2, 11am to 5pm – One-on-one Work Session with a Kronos Optimization Consultant

- What are your main areas of opportunity?
- What's the lowest hanging fruit?
- Identifying your ROI for making these changes
- How to package for internal selling and building a business case
- Planning next step, action items as well as timing for follow up with your Kronos Optimization Consultant